



## Vacancy Announcement

The Islamic World Educational, Scientific and Cultural Organization  
(ICESCO)

will open applications for the post:

### Media Specialist at the Department of Information and Institutional Communication

**Post:** Media Specialist at the Department of Information and Institutional Communication

**Position number:** P024

**Announcement reference:** IICD\_002\_22

**Location :** Islamic World Educational, Scientific and Cultural Organization (ICESCO), Rabat, Kingdom of Morocco

**Duration of contract:** twelve months (renewable)

**Recruitment open for:** external candidates

**Deadline:** 02/07/2022

**E-mail address:** [icescoemployment@icesco.org](mailto:icescoemployment@icesco.org)

## I. Objective

Enhance and consolidate the organizations image and reputation in the local community and externally through the media.

## II. Tasks

- Assist in the development and implementation of communication and social media strategy.
- Pitch, elaborate, and implement engaging social media and other digital content.
- Author and/or review ICESCO's news reports and press releases.
- Work cooperatively with other departments/sectors in ICESCO on face-to-face and/or online events to optimize their impact and reach.
- Assist with the preparation of infographics and videos and other images.
- Prepare progress reports.

## III. Qualifications and requirements

### Academic qualifications:

- Bachelor's degree or master's degree in a related field.

### Professional experience:

- 3 years of proven experience as a media specialist /digital journalist/ community manager.
- Native or near-native proficiency in two of the Organization's working languages (Arabic – English – French)
- Proficiency with Microsoft Office; ability to learn new software

### Languages:

Good command of at least two of ICESCO's working languages (Arabic, English and French).

### Skills and competencies:

- Editorial and interpersonal skills.
- Have excellent communication skills.
- Have excellent writing and analytical skills.
- Ability to produce qualitative Reports

## IV. Salary, allowances and benefits

- The employee shall be entitled to the allowances and benefits set forth in ICESCO's Personnel Regulations.
- The processing of applications shall be subject to the abovementioned criteria and may include tests or evaluations in addition to a job interview.

Note that principle of geographical diversity and the principle of gender balance are taken into consideration.

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