



مُنْظَمَةُ الْعَالَمِ الْإِسْلَامِيِّ لِلتَّرْبِيَةِ وَالْعُلُومِ وَالْقَبَائِلَةِ
ISLAMIC WORLD EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION
ORGANISATION DU MONDE ISLAMIQUE POUR L'ÉDUCATION, LES SCIENCES ET LA CULTURE

Vacancy Announcement

Chief of Partnerships and International Cooperation Sector

Position number: P006

Announcement reference: SIC_001_20

Rank: D1

Location: Islamic World Educational, Scientific and Cultural Organization (ICESCO), Rabat, Kingdom of Morocco

Type of contract: fixed-term contract

Duration of contract: 12 Months (Renewable)

Open to: external staff

Open until: 14/09/2020

E-mail address: icescoemployment@icesco.org

The Islamic World Educational, Scientific and Cultural Organization (ICESCO) announces that applications for the position of:

“Chief of Partnerships and International Cooperation Sector”

I. Mission of the position

To foster cooperation and partnerships and oversee agreements between the organization and regional and international organizations, institutions and bodies related to the various activities of the Organization, and ensure their strengthening in such a way as to achieve the objectives of the Organization and its strategic orientations.

II. Duties

- Follows up to cooperation works and projects, memoranda of understanding and international agreements, and supervises their implementation plans and programs.
- Supervises cooperation, agreements and partnerships implemented by the Organization and ensures their continuous revision and evaluation.
- Participates in the representation of ICESCO in the meetings of organizations, institutions and bodies related to the activities of the Organization.
- Coordinates the periodic meetings of relevant organizations, institutions and bodies.
- Supervises the preparation of draft agreements, partnerships and memoranda of understanding, in coordination with the Directorate of Legal Affairs and follows up to the completion of its procedures until their approval by the competent authorities.

III. Qualifications required

Academic qualifications :

The candidate must:

- Have a PhD degree or master degree in the fields related to the tasks and duties of the vacancy.

Professional experience

- At least one (1) year of experience in the field of international cooperation and eight (8) years of experience in a position of responsibility or in the field of development of policies and programs of partnerships and international cooperation.

Languages

- Proficiency in at least two of ICESCO working languages (Arabic, English and French).

Skills and competencies

- Good knowledge in using computer software.
- Excellent interpersonal and communication skills.
- Have a significant expertise in team management.
- Have a good experience in fundraising using new organizational skills.

IV. Salary, allowances and privileges

In compliance with ICESCO Personnel Regulations, the job description will be as follows:

Category	1
Position	Chief of Partnerships and International Cooperation Sector
Rank	D1
Grade	1
Base salary	4500 USD

- In addition to the bonuses and privileges provided for in ICESCO Personnel Regulations.

The evaluation process of the candidates will depend on the criteria indicated in the vacancy announcement and may also include tests or assessments in addition to the interview.

ICESCO uses ICTs in the evaluation process.

Islamic World Educational, Scientific and Cultural Organization (ICESCO)

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